



Lower Heath

Lower Heath C of E Primary School and Nursery
part of the Marches Academy Trust
Lower Heath, Prees, Whitchurch, Shropshire SY13 2BT

T. 01948 840524
E. admin@low.mmat.co.uk
W. www.lowerheath.co.uk

Date: 3rd November 2022

Dear parent/carers

Notice about Parent Governor Election Arrangements / Request for Nominations

An opportunity has arisen for the appointment of a new Parent Governor(s) to serve on the Local Governing Body of Lower Heath CE Primary School. This is an excellent opportunity for someone who would like to get more involved with the life of the school, and would support us greatly in continuing our journey towards establishing the best education for young people in Lower Heath and surrounding areas. If you would like an informal discussion, or to visit to the school before completing the form, please do not hesitate to contact me. Full details about the role of Parent Governor can be found on our website, together with the Governor Code of Conduct and the Trust's Governor Handbook; please ensure you have read these two documents before putting forward a nomination. You will be required to attend New Governor training and safeguarding training, if you are successful.

The number of vacancies to be filled on this occasion is **ONE**.

If there are any parents/carers who are interested in this vacancy, I would be pleased to receive your nominations by completion of the attached Nomination and Statement form, and in accordance with the following notes.

1. Only parents who have children registered at the school on **3rd November 2022**, are eligible to stand for election, or to make a nomination.
2. The other eligibility rules, which should be read carefully, are printed overleaf.
3. Candidates may nominate themselves.
4. Candidates are entitled and encouraged to submit a brief personal statement of not more than 150 words (anything more than 150 words may give rise to complaints from other candidates, and therefore will not be accepted) giving autobiographical details and other such information and views as they see fit, except information indicating that they are endorsed or supported by any group or association. Personal statements will be published as they are received, and spelling mistakes or grammatical errors will not be corrected. Any statement that exceeds 150 words will not be permitted. The Clerk to the Local Governing Body will ask any nominees to reduce the length of personal statements before publishing these. Candidates can provide a passport sized photograph to accompany their nomination statement.
5. Each parent may submit a nomination for the vacancy to be filled. Nominations and statements, where made, must be returned to me by end of the school day on **16/11/22** at the latest. Any nominations received after this date cannot be included in the election.
6. Candidates must sign the form to indicate their willingness to stand.

7. The term of office of a Parent Governor is four years from the date of appointment. Parent Governors are not disqualified if their children leave the school before the end of this period.

8. The definition of a 'parent', in relation to any child or young person, includes any person who is not a parent but who has parental responsibility for, or cares for the child or young person.

Please sign and return the Qualifications and Disqualifications disclosure with your Nomination and Statement Form.

If you have any questions, please do not hesitate to contact me at the school on 01948 840524 or LowerheathLGBCLerk@low,mmat.co.uk.

Yours sincerely



Janet Dakin
Clerk to the Local Governing Body

Notes and eligibility rules:

Who can become a Governor?

No specialist qualifications are needed, and people from many different backgrounds volunteer for the role. Enthusiasm, commitment, and an interest in education are the most important qualities.

The Local Governing Body will:

- seek to understand and question how the school is led and managed, acting as a critical friend: the Headteacher will report on how the school is fulfilling the Trust's ethos, vision and strategy;
- act as the panel, as required, when reviewing the Headteacher's decisions on exclusions, and other committees, as required;
- be the consultative body for the school's stakeholders;
- represent the school's stakeholders;
- forge links with the community;
- for church schools, to monitor and support the Christian distinctiveness and church ethos of the school;
- act as an ambassador for the school.

Local Governing Body Meetings are generally held every half term on a Wednesday afternoon. All meetings should last no more than 2 hours. Governors are also encouraged to visit school to learn more about the way the school works.

You can find more detailed information on the role of a Governor in the Department for Education Governance Handbook:

<https://www.gov.uk/government/publications/governance-handbook>

The Trust's [Governor's Handbook](#) is also a useful document which explains the role in more depth.



Parent Governor Nomination and Statement

Please return to the Clerk to the Local Governing Body, by the end of the school day on **16/11/22**, at the latest.

I wish to nominate the person below for election as a Parent Governor, and can confirm that they have a child at the school on **03/11/22**, and are willing to serve if elected.

Nomination Full Name	
Address (including postcode)	

To be signed by the nominee, and nominator if different.

Signed (Nominator if you are not nominating yourself)	
Date	

I confirm that I have read the Role of Parent Governor and Governor Code of Conduct.

Signed (Nominee, i.e. the person standing as Parent Governor)	
Date	

Personal Statement by the Nominee

Personal statements will be published as they are received, and spelling mistakes or grammatical errors will not be corrected. Please note that nomination statements must not exceed 150 words and any statement over this amount will not be permitted. The Clerk to the Local Governing Body will ask any nominees to reduce the length of personal statements before publishing these.

Should you wish to provide a passport sized photograph for the nominee to accompany this nomination statement, please provide this to the Clerk to the Local Governing Body. Please obtain permission first.

--

Qualifications and Disqualifications

A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same school.

A person is disqualified from election or appointment as a parent governor if s/he:

- is employed at the school for more than 500 hours in any 12 consecutive months;
- is an elected member of the Local Authority.

A person is disqualified from holding or continuing to hold office as a governor or associate member if he or she:

- is a registered pupil at the school;
- has failed to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months;
- has been disqualified for failing to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months whilst serving as a foundation, local authority, co-opted or partnership governor at the school in the last 12 months;
- has had his/her estate sequestered and the sequestration has not been discharged, annulled or reduced;
- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible; or to which he was privy; or to which he contributed or he facilitated by his conduct; or
- has been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 of the Protection of Children Act 1999);
- is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
- is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008;
- is barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;

- is disqualified from working with children under sections 28, 29, or 29A of the Criminal Justice and Court Services Act 2000;
- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has been convicted of any offence and received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- has been convicted of any offence and received a prison sentence of two and a half years or more in the 20 years before becoming a governor;
- has been convicted of any offence at any time and received a prison sentence of 5 years or more;
- has been convicted of an offence and sentenced to a fine under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;
- has refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate.

I confirm that I am eligible to nominate/be nominated for the role of Parent Governor, in accordance with the Qualifications and Disqualifications outlined above.

Name	
Signed	
Date	